



**MINUTES OF THE SAYVILLE LIBRARY
BOARD OF TRUSTEES MEETING
Monday, March 11, 2024**

PRESENT:

Joseph Loughren
Marianne Bastian
Debra Mitchell
Louisa Kieffer
Linda Halliday
Jennifer Fowler, Director
Timothy Sicurella, Assistant Director
Jody D'Ambrosio, Business Manager

Library Board President Joseph Loughren called the meeting to order at 7:03 PM.

After review, a motion was made to approve the Minutes of the February 12, 2024 Regular Board Meeting. (Halliday, Mitchell) Motion carried 5 – 0.

After review, a motion was made to accept the Agenda. (Bastian, Mitchell) Motion carried 5 – 0.

After review, a motion was made to approve the March 1-11, 2024 Authorization list. (Kieffer, Bastian) Motion carried 5 – 0.

After review, a motion was made to approve the February 13-29, 2024 **Prepaid** Authorization list. (Mitchell, Kieffer) Motion carried 5 – 0.

After review, a motion was made to approve the March 1-11, 2024 **Capital** Fund Authorization list. (Bastian, Halliday) Motion carried 5 – 0.

After review, a motion was made to approve the February 2024 Payroll Warrant as presented by L. Kieffer. (Mitchell, Bastian) Motion carried 5 – 0.

The Treasurer's Monthly Financial Reports (Schedule of Appropriations) for the period ending February 29, 2024 were reviewed.

The Director's Report dated March 11, 2024 was reviewed.

The statistics and circulation figures for February 2024 were reviewed.

A report from the Youth Services Program Coordinator was reviewed.

After review, a motion was made to approve the Personnel report for March 2024. (Halliday, Mitchell) Motion carried 5 – 0.

The Assistant Director's Report was reviewed.

The Buildings and Grounds Report was reviewed.

After discussion, the following resolution was made to override the NYS Tax Cap for fiscal year 2024-2025:

Whereas, the adoption of this 2024-2025 budget for the Sayville Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Sayville Library voted and approved to exceed the tax levy limit for 2024-2025 by at least the sixty percent of the board of trustees as required by state law on March 11, 2024.

(Bastian, Halliday) Motion carried 5 – 0.

After review a motion was made to approve the proposed 2024-2025 Budget. (Mitchell, Halliday) Motion carried 5 – 0.

A motion was made at 8:08 PM to enter Executive Session to discuss collective bargaining negotiations. (Halliday, Mitchell) Motion carried 5 – 0.

A motion was made at 8:52 PM to exit Executive Session. (Halliday, Bastian) Motion carried 5 – 0.

After review, a motion was made to approve the amendments to the Library's Circulation Loan Rules. (Kieffer, Bastian) Motion carried 5 – 0.

After discussion, a motion was made to approve closing the Library at 6pm on Friday, July 26, 2024 for a Teen "Lock-in" program. (Mitchell, Bastian) Motion carried 5 – 0.

Trustee Linda Haliday presented a letter of resignation from the Library Board of Trustees.

A thank you note from a patron was reviewed.

A thank you letter from R.S.V.P for computer donations was reviewed.

The calendar of events for March 2024 and April 2024 were reviewed.

The next regular meeting of the Library Board will be held on Monday, April 8 2024 at 7:00 PM.

A motion was made to adjournment the meeting at 9:02 PM. (Halliday)
Motion carried 5 - 0.

Respectfully Submitted
Jennifer Fowler, Director

As taken by
Jody D'Ambrosio

A handwritten signature in black ink, appearing to read "Debra Mitchell". The signature is written in a cursive style with a large, prominent initial "D".

Debra Mitchell
Board Secretary